

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF PEKIN PUBLIC LIBRARY HELD TUESDAY MARCH 25, 2008 AT 5:00 P.M. IN THE CONFERENCE ROOM OF THE LIBRARY.

TRUSTEES PRESENT: Vickie Koch, President; Carrie Allen, Vice President; Scott Plotner, Treasurer; Tom Cullen, Sue Crowell, Tim Williams and Jason Juchems.

TRUSTEES ABSENT: Leslie Leitner, Secretary and Randy Turner.

OTHERS PRESENT: Jeff Brooks, Director; Lori Parkin, Office Manager, Emily Lambe, Public Information and Programming Manager and Alissa Williams, Assistant Director.

President Koch called the meeting to order at 5:00 p.m.

The MINUTES of the February 26, Regular Meeting, March 3, 2008, Special Board Meeting, February 21, 2008, Community Relations Committee Meeting and the March 17, 2008, Joint Personnel and Finance Committees Meeting were approved as presented. Copies of the minutes and financial reports were mailed to the Trustees prior to the meeting. Trustee Juchems MOVED to approve the minutes. Trustee Crowell SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

President Koch welcomed Darrell Becker of Jost/Becker/Jost Architects, Jim Ash of STS and one visitor to the meeting.

Director Brooks reported that the library has received the Per Capita Grant in the amount of \$40,990.67.

Following discussion, Trustee Allen MOVED to approve expenditures for February totaling \$93,190.56. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Cullen, Plotner, Crowell, Allen, Williams, Koch and Juchems voted aye. There were no nays. MOTION was PASSED.

Director Brooks reviewed the process used in choosing an architect for the building project with a summary of the project from 1996 to date. Darrell Becker and Jim Ash were present to answer the Boards questions concerning the Community Room project. The recommendation from the Building and Grounds committee meeting was to accept the contracts from Ghelardini, Inc. for the Community Room Project and STS for survey work.

Director Brooks reported that the joint Personnel and Finance Committee met on March 17 to review the FY2009 budget and review the salary schedule that will take effect in August 2008.

The Personnel Committee met in closed session on March 17, 2008 to discuss the director's evaluation.

None.

Trustee Allen reported that the committee met to discuss fund raising and that there will be a fund raiser held in the fall.

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Details of the Programs to be held in April were mailed to the Trustees prior to the meeting.

Director Brooks reported on the programs to be held during National Library Week.

None.

Trustee Plotner MOVED to approve partial library closing April 24, 2008 for staff development day. Trustee Cullen SECONDED the MOTION. On voice vote, all present voted aye. There were no nays. MOTION was PASSED.

Trustee Crowell MOVED to approve the FY2009 Budget. Trustee Allen SECONDED the MOTION. On roll call vote, Trustees Cullen, Plotner, Crowell, Allen, Williams, Koch and Juchems voted aye. There were no nays. MOTION was PASSED.

Trustee Williams MOVED to follow the Building and Grounds Committee recommendation to table the elevator repair. Trustee Plotner SECONDED the MOTION. On roll call vote, Trustees Cullen, Plotner, Crowell, Allen, Williams, Koch and Juchems voted aye. There were no nays. MOTION was PASSED.

Trustee Allen MOVED to award the Community Room project to Ghelardini, Inc. in the amount of \$54, 400. Trustee Williams SECONDED the MOTION. On roll call vote, Trustees Cullen, Plotner, Crowell, Allen, Williams, Koch and Juchems voted aye. There were no nays. MOTION was PASSED.

Trustee Plotner MOVED to engage the services of Frye, Gillian, Molinaro for schematic design work for an amount not to exceed \$134,000.

