

Dirksen SILT Summary for January 2004

Members Attending Kristie Erickson (K/1st representative), Debbie Siegler (2nd/3rd representative), Kathy Schlappi (Specialist representative/SILT Facilitator), Corky Hansen (Non-Certified representative), Angie Ingles (K/1st Parent Rep) and Pam Rosa (principal)

Members Absent: Tammy Buhs (2nd/3rd Parent Rep)

| SILT Agenda: Issues and Actions | Who | When |
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| <p>Fall Parent Conference Survey: Overall feedback given by parents VERY positive and informative about what they liked. Discussion of ways to increase the number of parents that take the survey included having the survey available in the classroom as part of the conference or having a small token of appreciation for taking the survey. Ideas will be shared with staff and finalized at January SIP Meeting on January 16th.</p> | <p>SILT brainstormed and Whole Staff Finalize Decision</p> | <p>January 14th January 16th</p> |
| <p>FY04 Dirksen School Budget: The process that Pam went through to develop FY04 Budget was shared with SILT and her priorities in the development. Changes from previous years were discussed. Ways to prioritize remaining FY04 funds were brainstormed. SILT will share FY04 School Budget with all staff at January 28th Wednesday After-School Staff Meeting</p> | <p>SILT discussed and Whole Staff Finalize Decisions</p> | <p>January 14th January 28th</p> |
| <p>Issue Bin brought by SILT Representatives:</p> <p>*Keys: Staff would like to have individual keys for weekend check-in. Ken will make additional keys for in the near future. We have 3 available right now.</p> <p>*Valentine's Day Party: SILT recommended that Valentine's Day Party be finalized at January 16th SIP Meeting</p> <p>*Staff Meeting: SILT recommends that we have Whole Staff Meetings on a monthly meeting just to discussion General Questions/Issues. We will start up Whole Staff Meetings again in January ☺</p> <p>Morning Drop-Off: Mrs. Ingles shared the morning car drop-off problems that occur on a regular basis. While Pam is outside in the morning on a Frequent basis, sometimes she is unable to be there. SILT recommends that one of the Hall staff members be outside from 8:25-8:40 each day. The Hall staff could switch off-on with the outdoor duty.</p> <p>Budget Questions: SILT recommended that FY04 Budget Process and Funds be discussed at a Whole School Staff Meeting.</p> | <p>Pam</p> <p>SILT</p> <p>SILT</p> <p>SILT Whole staff</p> | <p>January</p> <p>January 16th</p> <p>January 28th</p> <p>January 14th January 28th</p> |