



Dear Intermediate or Junior High School Parent:

School registration will be **Monday, August 10**, at your home school. *Students are not placed on class lists until they register. It is most important that you register, even if you cannot pay fees immediately. Depending upon class sizes, failure to register students on August 10, 2009 may prevent them from attending their neighborhood schools.*

6th Graders and New Students	To speed registration, bring the following information: A copy of the certified birth certificate (new students only), health records, and information needed to complete free or reduced lunch applications. A Good Standing/Transfer Form is required for all students new to District 108. You may obtain this form from your child's previous school. Your child will not be placed on a class list until this completed form is received.
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Health Records	State law requires 6th graders to provide immunization records, a doctor's physical exam and a dental exam dated no earlier than one year prior to registration. State law requires new students to provide immunization records, a doctor's physical exam, a dental exam and an eye exam dated no earlier than one year prior to registration. NO STUDENT WILL BE ADMITTED UNTIL THIS REQUIREMENT IS MET. Tazewell County Health Department (309-477-2223) will assist you.
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Free and Reduced Lunch	Applications for the free or reduced lunch programs must be completed at registration. To apply, you must provide evidence of eligibility: an eligibility certificate from the State of Illinois, a medical card, a recent pay stub, etc. Please call your school office with questions.
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Transportation	Bus transportation is available only to students who live more than 1.5 miles from school or who must cross a state identified hazard. We are sorry that bus lists cannot be generated until after registration is complete.
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Class Lists and Bus Lists	Students must register before they can be placed on either a class list or a bus list. Lists will be posted at each school on the afternoon of August 21.
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Transfer Requests	Students may voluntarily attend a different school <i>as space permits</i> . Parents must provide transportation. Request forms must be completed on registration day at your child's home school.
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Pekin Public Schools faculty and staff look forward to meeting you on August 10 and to sharing a productive and enriching school year.

***Leonard W. Ealey, Assistant Superintendent
Pekin Public Schools District #108***

Registering for School 2009-2010



The District continues to strive towards making the Registration Process faster, more convenient and less crowded. District 108 will hold registration for the 2009-2010 school year at your child's school on:

Monday, August 10, 2009
10:00 to 1:00 and 4:00 to 7:00

If you fail to register on August 10, 2009, registrations will be accepted in each school office on the dates and times below. However, your child is not guaranteed a space in his or her home school if he/she is registered after August 10, 2009.

Wednesday, August 12 1:00 p.m. - 4:00 p.m.

Friday, August 14 8:00 a.m. -12:00 p.m.

Except for those dates and times listed above, school offices will be closed to the public from August 11th through August 14th, 2009.

There are several registration options to choose from.
Please select the option that best meets your needs.

1. Mail-in Registration. Mail the fees and all completed forms to arrive at your child's school on or before Monday, August 10, 2009.
2. Drop-off on Registration Day. Drop-off the fees and all completed forms at your child's school on Monday, August 10, 2009.
3. Traditional Registration. Complete and submit all forms and pay fees at your child's school on Monday, August 10, 2009.
4. Pay Online Registration. Complete and submit all forms to your child's school on or before Monday, August 10. Pay book fees online before August 10 using Mastercard, Discover, or E-Check by accessing the district website www.pekin.net/pekin108. Click on "Parents", scroll to the bottom of the screen and click on the E-Pay icon.
5. You may charge book fees on your Mastercard or Visa at the District 108 Business Office located at 501 Washington Street. You must still submit registration paperwork to your child's home school by Monday, August 10.

PACKET CONTENTS

1. Cover Letter
2. This brochure
3. District 108 Notices of Parents' Legal Rights.
4. Emergency Medical and Release of Information Form
5. Meet the Teacher Conference Information
6. School Supply List
7. Daily Schedule and School Calendar for 2009-2010
8. Student Registration/Emergency Form
9. NCLB Parent Involvement Plan
10. NCLB School-Parent Compact
11. NCLB Parental Notification: Parental Involvement and Highly Qualified Teacher Request
12. NCLB Parental Notification Signature Card
13. Other forms provided by your child's school
14. Registration Checklist
15. Homeless Education Information

Is your packet missing something on the list?
Please contact your child's school:

Broadmoor Jr. High:	477-4731
Edison Jr. High:	477-4732
Washington Intermediate:	477-4721
Wilson Intermediate:	477-4722
Dirksen Primary:	477-4711
Jefferson Primary:	477-4712
C.B. Smith Primary:	477-4713
L.E. Starke Primary:	477-4714
Sunset Hills Primary:	477-4715
Willow Primary:	477-4716
Preschool Family Education Center:	477-4730

IMPORTANT INFORMATION

- Students registered on or before August 10, 2009, will be placed on class rosters.
- Students registered after August 10, 2009, may be assigned to alternative schools if class sizes exceed District 108 targets.
- Parent Request for Transfer forms submitted to the home school on Registration Day will be included in the transfer selection process.
- Federal Free or Reduced Lunch applications **MUST** be completed in person on August 10.

PEAK/Extended Day & TeenREACH

Pre-registration packets for PEAK students may be requested by calling the 21st Century Schools Office at (309) 477-2223, Ext. 304.

Parents unable to submit

PEAK/TeenREACH registration forms prior to August 7th, **MUST** register their student(s) for PEAK/TeenReach on registration day, August 10. For additional information or questions, contact Stacie Haley at (309) 477-2223.

Fee Schedule 2009-2010

Grade	Fee
Early Childhood Text and Materials	\$50
Full-day Kindergarten Text and Materials	\$75
Half-Day Kindergarten Text and Materials	\$60
Grades 1-3 Text and Materials	\$75
Grades 4-6 Text, Materials, and ID Card	\$77
Grades 7-8 Text, Materials, and ID Card	\$82
E-Pay Fee (Range of Fees)	\$1.00-\$2.50

Federal Free or Reduced Lunch applications must be completed in person on Registration Day. At that time free or reduced fees will be assessed for eligible students.

REGISTRATION DAY

MONDAY, AUGUST 10

10:00-1:00

AND

4:00-7:00

AT YOUR CHILD'S SCHOOL

DIRECTIONS**Follow These Steps****1. Complete the Emergency Medical and Release of Information Form.**

Provide information about allergies or medical concerns and sign the form. On the back, read the Release of Information Policy and sign the form.

2. Determine the Fees. If you pay the full fee, use the "Fee Schedule 2009-2010" above to determine the fee amount that applies to your student. Federal Free or Reduced Lunch applications must be completed in person on August 10, 2009.**3. Complete or make corrections to the Student Registration/Emergency Form.****4. Complete all other forms provided.****5. Complete the Registration Checklist.**

Complete and sign the "Registration Checklist" to confirm that you have seen and responded to all forms necessary to register your child.

6. Choose a way to register.**Choose One of These
Four Ways to Register**

Follow the directions for the registration method you prefer.

Mail-in Registration

- Follow steps 1, 2, 3, 4 and 5 listed to the left.
- Write a check payable to Pekin Public Schools District 108 for the appropriate text and materials fee.
- Mail the check and all completed forms to your child's school to arrive on or before August 10, 2009.

Drop-off on Registration Day

- Follow steps 1, 2, 3, 4 and 5 listed to the left.
- Go to your child's school on August 10, 2009.
- Submit all completed forms.
- Either pay the full fee amount or complete an application for the Federal Free or Reduced Lunch.

Traditional Registration

- Go to your child's school on August 10, 2009.
- Complete and submit the forms.
- Either pay the full fee amount or complete an application for Federal Free or Reduced Lunch.

E-Pay Online Registration

- Complete and mail required forms to your child's school by August 10, 2009.
- Pay book fees online before Monday, August 10 using Mastercard, Discover, or E-Check by accessing the district website www.pekin.net/pekin108. Click on "Parents", scroll to the bottom of the screen, and click on the E-Pay icon. You may also pay fees via Visa or Mastercard at the district business office located at 501 Washington Street.

Free or Reduced Fees

All or part of the fee amount is waived for students who qualify for the Federal Free or Reduced Lunch Program. The application must be completed on Registration Day.

SCHOOL EMERGENCY MEDICAL FORM 2009-2010

Student's Name			Circle: Male or Female
First:	Middle:	Last:	
Date of Birth:	Grade:	Home #:	Cell #:
Mom's Name:		Dad's Name:	
Mom's Work #:		Dad's Work #:	
Email Address:			
Emergency Contacts:			
Name:		Relationship:	Phone:
Name:		Relationship:	Phone:
MEDICAL CONDITIONS	NO	YES	EXPLAIN:
Asthma (Diagnosed by a Physician)			Inhaled med: YES or NO Oral med: YES or NO
Diabetes			Arrange a conference with teacher & nurse prior to school
Seizures			
Heart Problems			
Frequent Headaches or Migraines			
Eye/Vision Problems			Glasses or Contacts
Ear/Hearing Problems			
Allergies (seasonal, insect, food, medicine, nuts)			Explain:
Other Health or Physical Impairments			Explain:
Serious Illness/Injury/Hospitalization			Explain:
Medicine taken at HOME			Name of medicine:
Medicine taken at SCHOOL			Name of medicine:
Physician's Name:			Phone:
Hospital Preference:			
Name and school of other siblings attending District 108 schools:			

*******PLEASE COMPLETE THE OTHER SIDE OF THIS FORM ALSO*******

PEKIN PUBLIC SCHOOLS DISTRICT 108

Release of Information

I give my permission to Pekin Public Schools District 108 School Nurse, Clinical Assistants and Administrators to share medical information regarding my child _____ Grade _____ with necessary District 108 employees, emergency personnel, and/or adults responsible for my child's health needs.

I understand this information may be shared with my child's principals, teachers (classroom, art, PE, music, special education, reading, etc.), playground supervisors, and cafeteria staff as necessary. This information will be kept in a confidential location. I understand that sharing this information is strictly for the safety of my child and will not be used for any other purposes. I understand that this authorization expires 1 year from the date below and I have the right to revoke permission in writing.

Signature/Relationship _____ Date _____

Wilson Intermediate School
Important Information

Dear Parents,

Listed below are important dates and information for the first few days of school.

General Information:

Class and Bus Lists will be posted on Friday, August 21, at 12:00 NOON

Important Dates:

<u>Orientation Days</u> – Parents and children will attend Orientation. Please choose a time that is convenient for your family and attend that session. Orientation Day is considered your child’s first attendance day.	
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<u>Orientation Times</u> – Tuesday, August 25	5:00 p.m. – 5:45 p.m.
	6:00 p.m. – 6:45 p.m.
Wednesday, August 26	9:30 a.m. – 10:15 a.m.

First Full Day of School – Thursday, August 27 8:10 a.m. – 1:40 p.m.

Heat Schedule – Thursday, August 27 thru Friday, September 4 8:10 a.m. – 1:40 p.m.

Latch Key Begins – Thursday, August 27

Buses – Will run Thursday, August 27

Hot Lunches – Will start Thursday, August 27

NO SCHOOL – Labor Day – Monday, September 7

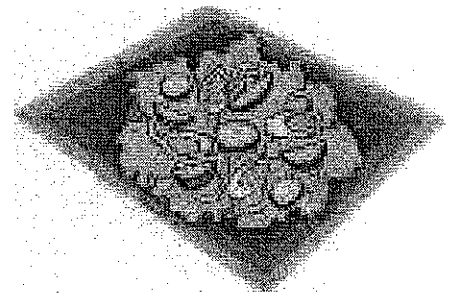
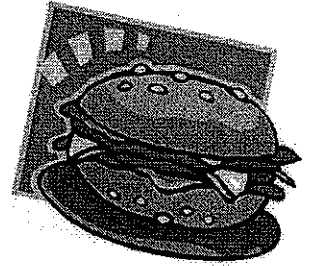
Regular Schedule Begins – Tuesday, September 8 – 8:10 a.m. – 2:40 p.m.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT THE SCHOOL OFFICE.

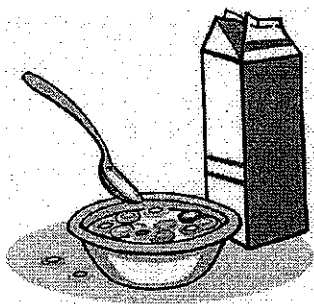
The phone number is 477-4722.

Important Notice

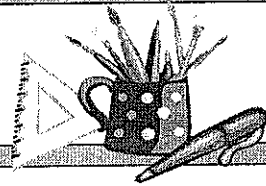
Regarding Lunch and Breakfast Accounts for 2009-2010



There will be a change to food service accounts for the upcoming 2009-2010 school year. Beginning in August, each student will have their own account for lunch and breakfast payments. Parents will need to make payment by using one of the following procedures.

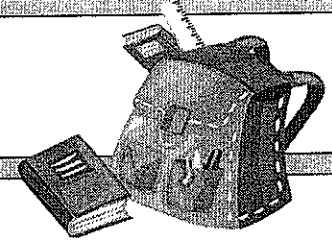


1. Send a separate check to each student's school.
2. Pay by MasterCard, Discover or E-check with on-line **E-Pay** at www.pekin.net/pekin108 (click on "parents" and scroll to bottom).
3. Pay by MasterCard or Visa at the District Business Office at 501 Washington Street.
4. Send one check to the District Business Office noting student(s) and amount(s).



WILSON INTERMEDIATE SCHOOL

SCHOOL SUPPLY LIST



FOURTH GRADE

- Wide-ruled loose leaf paper
- (3) One-subject spiral notebooks
- (3) Two-pocket folders
- (2) Composition notebooks
- Children's Fiskars Scissors
- Eraser
- #2 Pencils
- Art supply box
- Red pen
- Box of 24 crayons
- Markers
- Low-odor dry erase markers
- Elmer's glue
- (2) Glue sticks
- Ruler 12 in. (showing both inches and centimeters)
- Post-It notes - 2 7/8 x 2 7/8 size
- Post-It notes - 1 x 2
- Large box of Kleenex

FIFTH GRADE

- Wide-ruled loose leaf paper
- (6) One-subject spiral notebooks
- (2) Composition notebooks
- (4) Two-pocket plain folders
- Scissors
- Eraser
- #2 Pencils
- Art supply box
- Red pen
- Black/Blue pen
(No gel pens, please)
- Crayons
- Colored pencils
- Markers
- (2) Highlighters
- (4) Low odor dry-erase markers
- Elmer's glue
- (2) Glue sticks
- Ruler 12 in. (showing both inches and centimeters)
- Protractor
- Post-It notes - 2 7/8 x 2 7/8 size
- Post-It notes - 1 x 2
- 2 Large boxes of Kleenex
- (1) Roll of paper towels

SIXTH GRADE

- Wide-ruled loose leaf paper
- (6) Spiral notebooks
- (2) Composition notebooks
- (6) Two-pocket folders
- Scissors
- Eraser
- #2 Pencils
- Zipper pencil case
- Art supply box
- Red pen
- Black/Blue pens
(No gel pens, please)
- Crayons
- Colored pencils
- Markers
- (1) Highlighter
- (2) Large boxes of Kleenex
- Elmer's glue
- (3) Glue sticks
- Post-It notes - 2 7/8 x 2 7/8 size
- Post-It notes - 1 x 2

Teacher _____ Grade _____ Start Date _____ End Date _____
Walker _____
Transfer _____ Overflow _____ ESL _____ IEP _____ F R P _____ Bus _____
Pick-Up _____
OP _____ OP Expiration Date _____ PEAK _____

Above this line for office use only.

Student Registration/Emergency Form FY 2009-2010

Gen 1 Tab
Student Name: _____ Date of Birth: _____
Last First Middle Name

Student Address: _____

Gender: _____ Grade: _____ Language: _____ Race: 1 American Indian/Alaskan
 2 Asian
 3 Black/African American
 4 Hispanic
 5 White/ Non-Hispanic
 6 Multi-racial
 7 Native Hawaii/Pacific Islander

Copy of Certified Birth Certificate on file: Yes or No

Birthplace: _____
City County State

Family Tab
Parent/Legal Guardian's Name (with whom child resides): _____
***The above named person(s) have legal custody of this child: Yes No

Father: _____ Father's Address: _____

Is Father an emergency contact? YES NO

Father's Home Phone: _____ Unlisted? Yes/No Father's Email Address: _____

Father's Cell Phone: _____

Father's Employer: _____ Work Phone: _____

Mother: _____ Mother's Address: _____

Is Mother an emergency contact? YES NO

Mother's Home Phone: _____ Unlisted? Yes/No Mother's Email Address: _____

Mother's Cell Phone: _____

Mother's Employer: _____ Work Phone: _____

Mother's Maiden Name: _____

Legal Guardian (if other than parent): _____

Legal Guardian's Address: _____

Legal Guardian's Home Phone: _____ Unlisted? Yes/No Legal Guardian's Cell Phone: _____

Legal Guardian's Email Address: _____

Legal Guardian's Employer: _____ Work Phone: _____

Emergency Tab
Doctor: _____

Doctor's Phone: _____
Please turn over to complete reverse side of this form.

Emergency Contact:

Name	Relationship to Student	Home Phone	Cell Phone	Work Phone	Permission to pick up from school? Yes or No
1.					Yes or No
2.					Yes or No
3.					Yes or No
4.					Yes or No
5.					Yes or No

*****Please do not list parents as emergency contacts. We will attempt to contact a parent/guardian before using emergency contact numbers.**

Is there an order of protection concerning this child? YES or NO If yes, you MUST provide a copy of this order of protection each school year.

Are there court documents concerning legal guardianship of this child? YES or NO If yes, you MUST provide a copy of the court documents.

Medicaid Number: _____

Foster Child? Yes or No

Brothers/Sisters:	Age:	School Attending (if applicable):
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

School last attended (list address if not in Pekin):

Has this child received special education services previously? _____

Does child have: ___ a 504 Plan? ___ an IEP for academics? ___ an IEP for speech?

Health Alert: _____

This section for K-3 students

Student Dismissal Plan (please check one):

- ___ child will ride bus home each day (for qualified bus riders)
- ___ child will go to PEAK (Per weekly schedule you provide to PEAK staff)
- ___ child will walk home each day
- ___ child will be picked up each day (see contact information for those who have permission to pick up)

***Your child will be dismissed each day in the manner you request above, unless there is an emergency change of routine in writing or by phone call to the school.**

Sign and Return

2009-2010 Registration Checklist

Please read each statement below. Circle "Yes" or No."
Sign this form and return it with your child's registration materials.

Legal Notices and Permissions

Yes No District 108 Notice of Parents' Legal Rights
I have received the "District 108 Notice of Parents' Legal Rights".

Yes No Photo Release
I grant consent to Pekin Public Schools District 108 to identify a picture of my child or ward, by full name and/or the school he or she attends, in any school sponsored material, publication, videotape or website. This consent is valid for the entire time my child or ward is enrolled in Pekin Public Schools District 108. I may revoke this consent at any time by notifying the Building Principal.

Registration Materials

Yes No Text and Materials Fee
I have enclosed a check payable to Pekin Public Schools District 108 in the amount of the fees for my child's grade.

Yes No Student Registration/Emergency Form
I have made corrections and/or completed all blanks on the Student Registration/Emergency Form and enclosed it.

Yes No Emergency Medical and Release of Information Form
I have enclosed the completed and signed Emergency Medical and Release of Information Form and enclosed it.

Yes No Meet the Teacher Conference Information
If my child's school sent information about Meet the Teacher activities, I have followed the directions.

Yes No Other Forms Provided by Child's School
I have reviewed, completed and signed all other forms provided and enclosed them.

Signed Parent/Guardian's Name

Printed Parent/Guardian's Name

Date

Child or Ward's Name

Grade

Sign and Return