

District 108 S.M.A.R.T. Goal Form



NAME: LE STARKE PRIMARY

DATE: AUGUST 2009

- Professional Growth Goal
 SWIP SEB Goal
 Other

PROCESS If this takes place...	RESULT Then this will happen...
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If we can collect and summarize information on office referrals

Then SILT will be able to use the information on a regular basis for making behavior support decisions about individual children and school-wide behavior support.

Results S.M.A.R.T. Goal(s):
If Starke Primary uses SWIS (School-Wide Information System) to collect and summarize office discipline referrals and provide that information prior to SILT meetings, **then** SILT will be able to analyze the data and make behavior support decisions on individual students and school-wide behavior during SILT monthly meetings for the 2009 – 2010 school year.

PROCESS ACTION PLAN

INDICATOR (Focus Area)		MEASURE (Tool)	TARGET (Where I want to be)
SWIS Program		Printouts and Grafts are Created	Using SWIS data to make decisions
Action Steps	Task(s)	Completion Date	Product(s)
	Complete the SWIS License Agreement training and get a SWIS Account for Starke Primary	September 2009	Office staff trained and Starke Primary has a SWIS Account
	Create standardized referral forms for office referrals and train staff to use them.	September 2009	Standard Referral Form used by 100% of staff.
	Create Referral Reports	Monthly	Reports available for monthly SILT meetings

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	SILT analyzes data	Monthly SILT Meetings	Behavior support decisions are made and documented
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RESULTS ACTION PLAN

	INDICATOR (Focus Area)	MEASURE (Tool)	TARGET (Where I want to be)
	SWIS reports available for monthly SILT meetings	SILT Minutes.	SILT making decisions that improves discipline practices.
Action Steps	Task(s)	Completion Date	Product(s)
	Staff completes office referrals	For each occurrence	Hardcopy Referrals
	Secretary enters referral information to SWIS system	Daily	Printouts of entry
	Monthly Referral Report	First Monday of each month	SILT using reports to make decisions.