

DROP OFF AND PICK UP PROCEDURES

Dear Washington School Parents,

To help maintain a safe environment on and around school grounds please review the updated student drop off and pick up procedures below.

Designated Student Drop Off and Pick Up Areas:

- *Sixth Street*
- *Buena Vista Street*
- *Washington Street (school side of the street)*

You will notice crossing guards located on Sixth Street, Buena Vista Street, and Washington Street to provide a controlled area for students to cross each street safely.

Important Safety Note:

For Safety Reasons the parking lot in front of the school off of Washington Street is not a drop off and pick up area. Students should not be dropped off in this parking lot before school or picked up in this parking lot after school. You may notice the new signs posted at the east and west parking lot entrances to help serve as a reminder. This parking lot serves the Washington School staff, District Administrative Offices, Technology Center, Professional Development School Program, and visitors to the campus. This is an unsupervised area and throughout the day cars are frequently coming and going.

Procedure for Drop Off and Pick Up:

School Side of the Street

When dropping students off and picking students up on the school side of Sixth Street and Buena Vista Street please stay clear of the bus stop areas. When buses are present it is not safe to stop next to the buses and allow students to exit or enter your vehicle by walking in front of or behind a parked bus. If it is necessary to drop off students on the school side of the street when buses are present please do so beyond the where the buses are located.

Opposite Side of the Street

When dropping students off or picking students up please ensure that students use the crosswalk areas on Sixth Street and Buena Vista Street. Do not encourage students to cross in front or behind your car across the oncoming traffic lane. It is also unsafe to allow students to exit or enter your vehicle in the traffic lane. Students should exit and enter your vehicle on the sidewalk side of the street and cross in the area where the crossing guard is located.

Helpful Tip:

The buses unload at 8:00 am and leave the school grounds by 8:05 am. Once the buses depart the congestion around the school is greatly reduced. School begins at 8:10 am. Please consider coordinating your drop of time after the buses have unloaded and left school grounds. **NO STUDENTS should be dropped off at school or on school grounds before 7:50 a.m.**