

SILT Agenda  
October 12, 2005

- I. Welcome and Check-in (Treats by Jen and Michelle)
- II. Approve minutes from September Meeting
- III. Old Business
- IV. Committees
  - A. School Improvement (PDSA committees – reading, math, vocabulary)  
Reading- Extended response is wrapping up their instruction in the classrooms. Big books will be available for classroom lessons.  
Math- Mid-year extended response due the 9<sup>th</sup> of December.
  - B. Spirit  
Staff Christmas Party is being planned and more information will be coming soon. The date is set for Friday, December 2<sup>nd</sup> at Alexander's Steakhouse.
  - C. Staff Reports  
None
  - D. DILT - None
  - E. District Professional Development - None
  - F. ARC  
Go to Kelly, Matt, or Linda with any problems or concerns now that Drainer is no longer involved.
  - G. Recognition  
Will be having a trip planned to a Bradley basketball game the Saturday of Martin Luther King weekend for those students having earned perfect attendance, high honors, and honors.
  - H. Maintenance
- V. New Business
  - A. Paycheck Distribution – what are the different options or continue the current policy (direct deposit in mailboxes and paycheck at secretaries' desks)  
We discussed that the majority is fine with the current process but some suggestions were to make an announcement on the morning announcements that it was payday and an all-call at the end of the day for those who had not yet picked up their checks. It was decided to try the announcement in the morning for the time-being.
  - B. Conference Schedule – We need to decide our four blocks of time to schedule our conferences.  
It was decided to keep the same as last year.

VI. Other

All orders need to be turned in to Linda a.s.a.p. so that the orders to be placed and so Linda can determine how much money is left.

VII. Cards

Check-In: Name?

How are you?

Is anyone missing?

Do you have time constraints?

Elephants, reflections, comments

Norms: Stick to the agenda and time parameters.

No side conversations

Stay focused on the task.

Respect each other's ideas.