

District 108 Systems Check Cycle

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Year 1: Establish Baseline

1. SILT Names Adhoc Systems Check Team (SCT) to Facilitate/Monitor Process
2. Systems Check Completed by All Stakeholders
3. SCT Collates/Compiles Data
4. SCT Reports Progress & Data at Select Times Throughout the Year
5. SCT Conducts/Facilitates Individual Stakeholders Group Analysis
6. SCT Conducts/Facilitates Consensus Activities That Lead to School Report
7. SCT Finalizes School Systems Check & Reports Out to Entire School

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Year 4: SDSA Implementation

1. SILT/SWIP Team Facilitates/Conducts Preparation of Appropriate SDSA(s)
2. SILT/SWIP Team Facilitates Implementation of SDSA(s)

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Year 2: External Systems Check Visit

1. Principal/SCT & External Systems Check Team (ESCT) Finalize Schedule & Process
2. ESCT Visits School
3. ESCT Prepares & Presents Feedback Report To School & Central Office
4. SILT/SWIP Team Facilitates/Conducts Preparation of Appropriate PDSA(s)
5. SILT/SWIP Team Communicates PDSA(s) to Entire School

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Year 3: PDSA Implementation

1. SILT/SWIP Team Facilitates Implementation of PDSA(s)

Process Parameters

- * **ALL** employees engage in process and gain understanding of quality indicators (7 components of quality school), Systems Check Cycle, and data at each stakeholder group level
- * School organizes and empowers Systems Check Team (SCT) to coordinate and facilitate processes outlined above
- * Principal leads/facilitates process and monitors completion of specific tasks and appropriate timelines
- * Process and product are equally important

Systems Check Cycle

2004-05
Starke
Washington
Edison

2005-06
Dirksen
Sunset
Wilson

2006-07
Jefferson
Smith

2007-08
Broadmoor
*PFEC
*Willow

Systems Check Visits
CEC Will Facilitate Process for Visits

2006-07
Dirksen
Sunset
Wilson
Starke
Washington
Edison

2007-08
Jefferson
Smith

2008-09
Broadmoor
PFEC (tentative)
Willow (tentative)

http://www.pekin.net/pekin108/superintendents_office/systems_check/index.html