

Things You May Not Know about SquirrelMail

1) Change the colors!

Login

Click on [Options].

Click on [Display Preferences].

Click in the field next to "Theme", under the "General Display Options" section.

A drop-down box with all current themes appears.

Click on the theme you wish to use.

Click on [Submit] at the bottom of the page.

Click on [Refresh Page] to see the effects of the new theme.

Click on [INBOX] from the Folder list on the left, to see what the message screen looks like with the new theme colors.

SquirrelMail will remember the theme until you change it.

If you decide the new theme is not the one for you, you can choose another theme or reset it back to the system default; just repeat the above steps.

The system default theme is titled "Default".

2) Change the type style!

Login

Click on [Options]

Click on [Display Preferences]

Click on the field next to "Custom Stylesheet".

A drop-down box with all style sheets appears.

Click on the style sheet you wish to use.

Click on [Submit] at the bottom of the page.

Click on [Refresh Page] to see the effects of the new style sheet.

Other things that can be found on the "Display Preferences" page:

Number of Messages to Index

This is the number of messages to show at a time in a folder. The default is "15", but if your screen has room for more, you can increase this number.

Location of Buttons when Composing

Determines the location of the buttons "Addresses", "Save

Draft", and "Send". The default is between the headers and message body, but you can change the location to before headers or after message body if you prefer.

Show HTML Version by Default

If a message you receive is in both text and HTML format, you can choose if you want to see the HTML version by default. Turn this off if you don't want to see the HTML version.

Include Me in CC when I Reply All

Reply All sends your reply to all recipients of the original message, including yourself. To leave your own email address out, set this to "No".

Enable Mailer Display

When viewing a message, this displays which email program the sender used.

Display Attached Images with Message

If someone sends you a message with one or more images attached, and you've set this to "Yes", the images will be displayed right away when you view the message.

Enable Printer Friendly Clean Display

This will clean out the message so the print looks nicer.

Archive Filenames

This determines the file name of any messages you archive. The default is "Numbered", but you can change it to use various combinations of the message date, sender and email address.

Archive Attachments

This determines if any message attachments are archived along with the messages.

Other things to be found on the "Folder Preferences" page

Trash Folder

You can choose which folder messages will be sent when you delete them. If you don't want deleted messages to go to the trash, set this to "Don't use Trash".

Sent Folder

You can choose which folder your sent messages will go to. If you don't want these, just set it to "Don't use Sent".

Draft Folder

You can choose which folder the messages you save as draft will go to. If you don't want to use this, just set it to "Don't use Drafts".

Location of Folder List

Determines whether you want the list of folders on the left or right on your window.

Width of Folder List

With this option, you can select how wide the list of folders will be. If you have very long folder names or large fonts, it is good to set this fairly high. Otherwise, set it low so you don't waste screen space. The default is 140 pixels.

Enable Unread Message Notification

This option specifies how to display unseen messages in the folder listing on the side of your browser window. If you set this to "No Notification", you will not be notified of unseen messages. If you set it to "Only INBOX", when you have new messages, the INBOX name will become bold and a number will appear to the right of it to say how many new messages are in it. Setting it to "All Folders" will display the unseen message counts for all your folders.

Unread Message Notification Type

When new messages are in a folder, this option determines if the display of message counts includes the number of total messages as well, or just the new ones.

Memory Search

If you search a mailbox, the search will be saved for quick access later. This defines how many mailbox searches will be saved.