

Paraprofessional – Title I

QUALIFICATIONS:

Certification: NCLB/STATE of Illinois Qualifications

Letter of Approval from State of Illinois

Such alternatives to the above qualifications as the Board
may find appropriate and acceptable

REPORTS TO:

Direct Supervisor: Building Principal

Program Overseer: Assistant Superintendent

VISION:

The Title I Paraprofessional will perform duties that are instructional in nature or deliver direct services to students. During the day, the paraprofessional will serve in a position for which a teacher or another professional has ultimate responsibility for the design and implementation of the educational programs and services. The paraprofessional will assist students with literacy instruction under the direction and guidance of the teacher.

JOB GOALS:

- Gaps between the highest and lowest achieving student groups lessen over time.
- Students will have individual or small group instruction in an effort to provide them with the literacy support they need.
- Students will learn subject matter and skills that will contribute to their development as mature, able, and responsible individuals.

RESPONSIBILITIES:

- Help students when they need instructional assistance and or tutorial support.
- Assist the teacher in achieving instructional objectives by working with individual students or a small group to help the children achieve to the skill levels of the class as a whole.
- Lead a small group or individual activities using materials and lesson plans prepared by the teacher
- Check and record student work
- Assist students using technology
- Maintain the same high level of ethical behavior and confidentiality of information about students as expected of fully licensed teachers.
- Participate in professional development training programs
- Perform other duties assigned by the Principal, teacher and Title I literacy leader

TERMS OF EMPLOYMENT:

Work Day:

5.75 hours per day

Work Year:

180 DAYS.

Bargaining Unit:

Bargaining Unit

Salary and Benefits:

Per Contract

EVALUATION:

Performance of this job will be evaluated in accordance with administrative procedures and established contractual protocols.

NCLB REQUIREMENTS - ONE OF THE FOLLOWING:

- Complete two years of study at an institution of higher education defined in Illinois as 60 semester hours; or
- Obtain an associate's degree or higher at an accredited institute of higher education; or
- Pass a formal State assessment; or
- Complete 30 semester hours of college credit or an approved teacher aide training program PLUS evidence of 300 "Professional Training Points" based on work experience, additional coursework and other activities