



# COMMUNICATIONS COMMITTEE MEETING MINUTES

September 19, 2019  
4:00 p.m.

Central Office Conference Room

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**In attendance included: Amy Lydic, Sarah Schorr, Denise Davis, Carol Hendricksen, Jody Neulinger, Julie Cackowski, Kari Sturch, Joe Franklin, Bill Link, Chris Mullis, Marc Fogal, Ty Goss, Vickie Armbrust, and Tanya Swearingen.**

## Agenda Items:

### I. Discussion Topics

- a. Membership – Dr. Link facilitated introductions and outlined a brief history and role of the Communications Committee.
- b. Meeting Schedule – Tentative meetings dates were shared with the group.
- c. Role of the Communications Committee/*Work in Progress* Document & Flowchart – Copy provided to members. Eventually will approve the WIP document. No questions at this time.
- d. District Commitments Update – Copies of the current Commitments agreed to by the Association and BOE/Admin were shared.
- e. SILT Training Update/ Next Steps – EAP requested an update on the SILT training progress. Dr. Link and DHR Franklin shared information related to the consensus activity all schools were asked to completed prior to or at the conclusion of the September SWIP Day. Goal is to encourage and model communication and consensus building that should be occurring at the building level since SILT serves as a problem solving committee. Dr. Link shared documents related to Decision Types as well as a flowchart outlining the SITE Based Decision making process.
- f. CIA District Committee – A concern was brought forth by the Association in regards to individuals in attendance at the 1<sup>st</sup> CIA meeting without an agreement first in place for their inclusion by the entire committee as outlined in the MOU. The Communications Committee agreed that this issue should be sent back to the Committee to remedy this concern and honor the language embedded within the MOU.

### II. Consideration for Resolution

- a. Nothing at this time -

### III. Pending Resolution

- a. Affirm the WIP Document (October or November)

### IV. Board of Education Meeting Update

- a. Review of Agenda for meeting on September 23 – Dr. Link reviewed the agenda for the September BOE meeting to be held on Monday, September 3, 2019.

### V. Other Topics/Misc. – Next Meeting is on October 17 (if needed)

VI. Adjourn – Adjourn at 4:45 p.m.

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**Notes:**

1.b Tentative meeting dates are as follows: September 20, October 17, November 14 , December 12,  
January 23, February 20, March 19, April 16, May 14, June TBA (if needed). It has been past practice  
to only meet as needed.

1.c The **Work in Progress** document has been distributed to committee in an electronic format for  
members to review. In accordance with the WIP guidelines the document will be reviewed (revised if  
necessary) and reaffirmed at the third Communications Committee Meeting of the school year which  
is slated for October 17. Because 2018-2019 was a negotiating year the WIP document was held over  
for consideration until the 2019-2020 school year.

1.d This is an opportunity for a brief discussion update on the progress regarding work on the District  
Commitments to date.

1.e This is an opportunity for a brief discussion and update on the SILT training to date and discussion of  
next steps.

1.f..... This is an opportunity to discuss the work of the District Curriculum Instruction and Assessment  
Committee as outlined in the MOU attached to the new contract.

**Committee Members for 2017-2018:**

Amy Lydic, Tonya Bruns, Sarah Schorr, Denise Davis, Carol Hendricksen, Jody Neulinger, Julie Cackowski, Kari Sturch, Joe  
Franklin, Bill Link, Chris Mullis, Debby Smith, Marc Fogal, Ty Goss, Vickie Armbrust

