

# Special Education caseload/Workload Committee

## Minutes for Thursday, September 26, 2019

*Members present:* Anne Risen, Katy Capel, Carrie Anderson (Co-Chair), Carrie Cummings, Jeana Lorengo, Kelly Fandel and Joe Franklin (Co-Chair)

1. Reviewed the procedures and went over contract language related to the Special Ed Workload Committee.
2. Analyzed the data collected for Fall 2019

Preschool – The AM and PM sessions are now of equal length - minute wise -this year. No one was above the range that reported. No concerns at this time.

Primary-All staff that reported are within range, with the exception of Starke. Administration is aware and plans are being made for more coverage. Currently utilizing a retired teacher to assist, but looking to secure a full time teacher for primary level. Posting is still up and an interview with a potential candidate will be held next week.

Intermediate –All teachers that reported are within range, with the exception of one teacher that is slightly above the range.

Junior High – 5 of the 10 teachers that reported are over the range. Administration is aware of the situation. One of the complicating factors that seems to be raising the workload numbers appears to be Special Ed Teachers providing services to students as part of the Rtl process at the junior high setting. (Especially as seen in the data reported from Broadmoor). Admin will need to investigate this as a first step in addressing this concern.

Speech – All are within range. 1 person is helping at 2 schools, however they are housed on the same campus.

Next Meeting – January 30, 2020

Data collection the week of January 20<sup>th</sup>, 2020