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TO: Dr. Bill Link, Superintendent of Schools

FROM: Leonard Ealey, Assistant Superintendent of Schools

DATE: September 6, 2019

RE: Curriculum, Instruction and Assessment Committee Update

The Curriculum, Instruction and Assessment Committee met on September 5, 2019. The committee reviewed the Memorandum of Understanding regarding the Curriculum, Instruction, and Assessment Committee. Next, the committee reviewed 28 Key District Tasks that exist in curriculum, instruction and assessment under the office of the Assistant Superintendent. The 28 tasks were organized to address the five points illustrated in the Memorandum of Understanding. The committee generated four additional key district tasks that were included.

After the committee reviewed all 32 tasks, members prioritized using the light voting method. Four key tasks were identified as priorities for the Curriculum, Instruction and Assessment Committee. Priority one is the recommendation of math materials and resources. Priority two is the recommendation for additional professional development that supports the District Math Curriculum. Priority three focuses on professional development to increase and expand the use of MAP data to improve student achievement. Priority four centers on the development of a K-3 Standards-based Reporting System.

Next, the committee discussed finalizing a meeting schedule and next steps. It was determined that finalizing a meeting schedule will take place at the next Curriculum, Instruction and Assessment Committee meeting on October 3, 2019. At that meeting, the committee will review the action plans developed by the Assistant Superintendent for each of the four priorities.